



## CONDITIONS AND PROCEDURE OF THE WHISTLE-BLOWER AND COMPLAINANT

- (1) Nature/type of misconduct or unlawful activities, the details of whistle-blowing or complaints must be factual, clearly and sufficient to lead to investigation, for example; date of incident, where incident occurred, detailed of incident, source of information in order to investigate the inquiry.
- (2) The time required to process each complaint depends on the complexity of the case, document sufficiency, proofs received from the whistle-blower, the complainant or such co-operation, as well as documents, proofs, and explanations of the person complained against.
- (3) The damaged person will be assisted by proper and just procedures.